

## Provisions for submitting contributions

1. Contributions are restricted to members of the Japanese Association for Chinese Economy and Management Studies (JCEMS). In case of joint authorship, at least one person must be a member of the Association.

2. All materials for publication must be submitted exclusively to the JCEMS and must not have previously appeared in any other publication.

3. Manuscripts for contribution shall be classified as follows: Articles (approximately 20,000 characters for manuscripts in Japanese and approximately 8,000 to 10,000 words for manuscripts in English (including figures and tables in both cases)), research notes (approximately 12,000 characters for manuscripts in Japanese and maximum of 7,000 words for manuscripts in English (including figures and tables in both cases)), surveys, introduction of source materials, book reviews.

4. Authors should submit the manuscript, an information sheet and an English abstract within 600 words in electronic form to the Editorial Board via email (jcems\_editors(at)yahoo.co.jp Please replace (at) with @, the at symbol). The information sheet will be downloadable at the journal web site. This information is used in the process of selecting reviewers.

In certain cases, the Editorial Board can propose submission to the journal that the author did not select out of the two.

If a receipt notification is not received within a week after submitting, the authors may send direct inquiries to the Chief Editor via email (shiro.hioki.d3(at)tohoku.ac.jp Please replace (at) with @, the at symbol).

### 5. Acceptance of manuscripts

(1) Acceptance of manuscripts shall be determined by the Editorial Board based on reviews by two or more referees appointed by the Editorial Board for this purpose.

(2) The date of acceptance is the date on which the Editorial Board sends the receipt notification by email. Generally, notice of acceptance of manuscripts will be given within three months.

(3) Peer-reviewed manuscripts and abstracts written in a foreign language must be proofread by a native speaker. The authors must submit the certificate(s) of proofreading described in free formats to the Editorial Board (only for manuscripts).

6. Manuscripts (including figures and tables) will not be returned under any circumstances.

(Enacted on March 4, 2017. Amended on March 23, June 30, December 28, 2018)